

St. Francis' Catholic Primary School

Whyteleafe Road
Caterham
Surrey
CR3 5ED

Tel: 01883 342005

Website: www.stfrancis.surrey.sch.uk
Email: office@stfrancis.surrey.sch.uk



Headteacher: Mrs Maria Wheeler

20th July 2020

Dear parents,

Thank you so much to all parents who have sent back their registration forms so quickly.

For anyone who hasn't yet returned their form, can you please send it back to office@stfrancis.surrey.sch.uk by **12 noon tomorrow (Tuesday 21st July)**. Without this information you will not be able to book any spaces using Tucasi during the holidays. Although we can hold a space for your child, we will need the registration form to be completed before they can start. As many of you would like places from the morning on Wednesday 2nd September, it is important we receive these as soon as possible.

If you wish to pay via childcare vouchers, as well as the name of your provider, we also need:

- The name of the account holder
- Your reference number

This will enable us to activate Tucasi so you can book online.

We are currently waiting for the providers to give us the reference number for St Francis and once we have this, we will let you know so you can transfer the appropriate vouchers. Please note this will not be until September.

Tamzin Marsh

School Business Manager
St Francis' Catholic Primary School
Address: Whyteleafe Road, Caterham CR3 5ED
Tel: 01883 342005 (school)